

# CASCADE COUNTY WORK SESSION MINUTES

## COMMISSION CHAMBERS COURTHOUSE ANNEX

### Minutes of Work Session

These minutes are paraphrased and reflect the proceedings of the Board of Commissioners.  
MCA 7-4-2611(2) (b). These minutes were officially approved by the Commission at the June 28, 2016 meeting.

**Date:**  
June 8, 2016

**Time:**  
2:00 p.m.

**Board of Cascade County Commissioners:** Chairman Joe Briggs, and Commissioner Jim Larson

**Present:** Kim Theil-Schaaf, Tanya Houston, Carey Ann Haight, Dan O'Fallon, Rose Malisani, Abigail Lichliter, Jolene Schalper, Leslie Southworth, Mary Embleton, Bonnie Fogerty, Michaela Fraser, and Marie Johnson.

Consent Agenda Items	Purpose	Department
<b>Board Appointments</b> Ulm Fire Service Area. One (1) Vacancy,	<b>Reappointment</b> Applicant: Ed Hastings	Term expires 5/31/2019
<b>Resolution 16-51:</b> Budget Appropriation	To transfer funds from postage revenue to pay for Innovative Postal Services expenses. Total Amount: \$23,000	Commissioners
<b>Resolution 16-52:</b> Cascade County and the City of Great Falls Joint Resolution adopting the Interlocal Agreement	for a division of the 2016 Byrne Justice Assistance Grant (JAG) Program Award for the purchase of air cards for respective mobile data terminals. Award: \$29,879. (City/\$17,928 & County/\$11,951)	Sheriff's Dept.
<b>Resolution 16-53:</b> Budget Appropriation within the Public Works Department	To move funds from Capital Building Reserve to the General Fund to pay special assessments to Macek Properties for work at the Executive Plaza building. Total Amount: \$203,075.	Public Works
<b>Resolution 16-54:</b> Budget Appropriation within Public Works Division budget to the Public Works budget.	to transfer five (5) employee positions from the ExpoPark Total Amount: \$65,000.	Public Works

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<b>Resolution 16-56:</b> Prosecutorial Assistance in the prosecution of State of Montana vs. K.J.H.	Attorney assistance	County Attorney
<b>Contract 16-78:</b> FY 2017 Extension Services Agreement between Montana State University Extension and Cascade County	Effective: July 1, 2016-June 30, 2017. County Portion: \$211,808.20.	County Extension Office
<b>Contract 16-79:</b> Support Agreement between Montana State University-Extension and Cascade County	For the Supplemental Nutrition Assistance Program-Education (SNAP-Ed). Effective: October 1, 2016-September 30, 2017.	County Extension Office
<b>Contract 16-82:</b> County Detention Center Reimbursement Agreement with the Department of Corrections, and the Department of Justice and Cascade County.	Reimbursement Effective: Date of signing to June 30, 2017. Daily Per Diem Rate: \$69.00.	Sheriff's Dept.
<b>Contract 16-83:</b> MT DPHHS Amendment to Purchase of Service Contract #1622100008 SFY2016 Budget Modification, Area VIII Agency on Aging.	Additional \$64,880 for a total of \$804,743, plus an estimate of \$55,000 of NSIP funds for FY2016.	Aging Services
<b>Resolution 16-55:</b> Budget Appropriation to establish Administrative budget from Amended Contract 16221000008	Older Americans. Total Amount: \$7,692. (Ref: Contract 16-83)	Aging Services
<b>Resolution 16-60:</b> Budget Appropriation to establish Senior Health Improvement Program budget from Amended Contract 16221000008	Older Americans. Total Amount: \$651. (Ref: Contract 16-83)	Aging Services
<b>Resolution 16-61:</b> Budget Appropriation to establish Respite Services budget from Amended Contract 16221000008	Older Americans. Total Amount: \$6,486. (Ref: Contract 16-83)	Aging Services
<b>Resolution 16-62:</b> Budget Appropriation to establish Preventative Health Services budget from Amended Contract 16221000008	Older Americans. Total Amount: \$1,077. (Ref: Contract 16-83)	Aging Services
<b>Resolution 16-63:</b> Budget Appropriation to establish Congregate Meals budget from Amended Contract 1622101000008	Older Americans. Total Amount: \$3,686. (Ref: Contract 16-83)	Aging Services
<b>Resolution 16-64:</b> Budget Appropriation to establish Delivered Meals budget from Amended Contract 16221000008	Older Americans. Total Amount: \$20,288. (Ref: Contract 16-83)	Aging Services
<b>Contract 16-84:</b> Insuring Agreement between Cascade County, Mountain Patrol	Insurance by the County	Commissioners



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Search & Rescue and Cascade County Search & Rescue.		
<b>Contract 16-85:</b> Master Participating Agreement between Broadwater, Glacier, Jefferson, Judith Basin, Lewis and Clark, Meagher, Pondera, Powell, Teton, Cascade Counties and the USDA Forest Service.	Noxious Weed Inventory, Treatment, and Monitoring. Effective from date of last signature through May 25, 2021.	Commissioners
<b>Contract 16-86:</b> Random Home Visits Contract between the Cascade County Sheriff's Office, the State of Montana, Office of Court Administrator and the 8th Judicial District Youth Court Services.	Random home visits for Juvenile Drug Court youth to ensure accountability. Effective: May 1, 2016 - June 30, 2017. Total payment to the County may not exceed: \$6,000. (Annual).	Sheriff's Dept.
<b>Contract 16-87:</b> United Way of Cascade County F/Y 2016 funding commitment for Aging Services, Meals on Wheels	(Senior Nutrition Home Delivered Meals) program. Total Amount: \$24,000.	Aging Services
<b>Contract 16-88:</b> United Way of Cascade County F/Y 2016 funding commitment	For Aging Services, Foster Grandparents program. Total Amount: \$15,000	Aging Services
<b>Contract 16-89:</b> Corporation for National & Community Service Notice of Grant Award, Agreement #16SF183636	For the Foster Grandparent Program. Performance Period: July 1, 2016- June 30, 2017. Total CNCS Grant Award: \$200,951. Local Match: \$36,739. (Ref Contract 15-115, R0309049)	Aging Services
<b>Contract 16-90:</b> MT DPHHS Purchase of Service 20143PARA0001, July 1, 2016	Paralegal Services. Effective date extended through June 30, 2017. Total Reimbursement Amount \$37,790.38.	Aging Services
<b>Contract 16-91:</b> Utility Easement & Right of Access between Cascade County and Malteurop.	Easement	Public Works

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<b>Contract 16-94:</b> Montana Senior Medicare Patrol (SMP) Memorandum of Understanding by and between Missoula Aging Services (Area XI Agency on Aging) and Area VIII Agency on Aging.	Renewal effective: June 1, 2016 - May 31, 2017. Total Compensation not to exceed: \$9,468.	Aging Services
<b>CITY/COUNTY HEALTH DEPT.</b>	Purpose	
<b>Contract 16-80:</b> AchieveIt Online, LLC Licensing Agreement.	To use a cloud-based application for Health Department programs. Total Amount: \$3,600. Effective for one (1) year from date of signing.	CCHD
<b>Contract 16-81:</b> Great Falls Public Schools Foundation Discovery Grant Acceptance Form.	To reimburse the Maternal Child Health Block Grant for oral health supplies that are used during Oral Health Education in the Public Schools. Total Amount: \$1,800.	CCHD
<b>COMMUNITY HEALTH CARE CENTER</b>		
<b>Contract 16-92:</b> Contract 16-92 Employment Contract: Kate Antonich	for Adult Practice Nurse Practitioner clinical care services on a full-time basis to patients. Effective: June 3, 2016 – June 2, 2017. Compensation: \$84,448/annual	CHCC
<b>Contract 16-93</b> HRSA Notice of Award No. HC0CS00566-15-00, Title: Health Center Cluster,	Budget: 06-01-2016-05-31-2017 Total Grant Amount: \$1,494,954.00/annual	CHCC
<b>Resolution 16-57:</b> Budget Appropriation for CHCC's June appropriation	for budget due to offsetting grant year of June 1, 2015 - May 31, 2016. Total Amount: \$90,167.00. (Ref Contract 16-93)	CHCC

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**Agenda Items:**

**Agenda Item #1**

**Minor subdivision preliminary plat** in the town of Simms requested by Kathleen Christensen.

**Agenda Item #2**

**Resolution 16-58:** Final Resolution of the Cascade County Zoning Regulation update adoption.

**Agenda Item #3:**

**Resolution 16-59:** Public Hearing Road Abandonment: 31st Ave S, west of 13th St S., Parkview Addition.

**Comments:** None

**Public Comment:** None

On any public matter that is not on the meeting agenda and that is within the Commissioners' jurisdiction. (MCA 2-3-10)

**Adjournment:** Chairman Briggs closed the work session meeting at 2:35 p.m.

**Next Meeting:** The next meeting will be a Commission meeting on at 9:30 a.m. June 28, 2016 at the Courthouse Annex in Room 111.